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SUMMONS TO ATTEND A MEETING OF THE
NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

Time/Date 6.30 pm on TUESDAY, 21 MAY 2019
Location Council Chamber, Council Offices, Coalville
Officer to contact Democratic Services (01530 454512)



Chief Executive

AGENDA

Item	Pages
PRAYERS	
1. APOLOGIES FOR ABSENCE	
2. DECLARATION OF INTERESTS	
Members are reminded that any declaration of interest should be made having regard to the code of conduct. In particular, members must make clear the nature of the interest and whether it is 'pecuniary' or 'non pecuniary'.	
3. APPOINTMENT OF CHAIRMAN	
To appoint the Chairman of the Council for the ensuing municipal year.	
4. APPOINTMENT OF DEPUTY CHAIRMAN	
To appoint the Deputy Chairman of the Council for the ensuing municipal year.	
5. APPOINTMENT OF LEADER	
To appoint the Leader of the Council for the ensuing municipal year.	
6. CHAIRMAN'S ANNOUNCEMENTS	

7. LEADER'S AND PORTFOLIO HOLDERS' ANNOUNCEMENTS

Members are reminded that under paragraph 11.1 of part 4 of the Constitution, questions can be asked of the Leader and Cabinet Members without notice about any matter contained in any address. Questions shall be limited to five minutes in total for each announcement.

8. QUESTION AND ANSWER SESSION

To receive questions from members of the public under procedure rule no.10. The procedure rule provides that members of the public may ask members of the Cabinet any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.

9. QUESTIONS FROM COUNCILLORS

To receive members' questions under procedure rule no.11. The procedure rule provides that any member may ask the chairman of a board or group any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.

10. MOTIONS

To consider the following motion submitted by Councillor S Sheahan:

"Modern slavery is an appalling crime in which people are exploited and treated as commodities. It includes forced and compulsory labour, servitude and human trafficking. Taken together, these are fast becoming the most profitable global crime activity.

The most robust estimate to date of the scale of modern slavery in the UK was produced by the Home Office in 2014. The estimate suggested that there were between 10,000 and 13,000 potential victims of modern slavery in the UK in 2013, although the National Crime Agency (NCA) has been reported as saying that these figures were just the 'tip of the iceberg.'

In its latest UK Annual Report on Modern Slavery (October 2018,) the Home Office states "The NCA assesses that the actual scale of modern slavery in the UK is gradually increasing and, if drivers remain at their current levels, will continue to do so over the next three years."

This Council believes -

- a) that action needs to be taken to raise awareness of the scale and extent of modern slavery in the UK
- b) that councils have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.

This Council resolves to –

- 1. Train its corporate procurement team to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.

Item		Pages
	<ul style="list-style-type: none"> 2. Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance. 3. Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery. 4. Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one. 5. Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery. 6. Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery. 7. Review its contractual spending regularly to identify any potential issues with modern slavery. 8. Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed. 9. Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery. 10. Report publicly on the implementation of this policy annually". 	
11.	PETITIONS	
	To receive petitions in accordance with the Council's Petition Scheme.	
12.	MINUTES	
	To confirm the minutes of the meeting of the Council held on 26 February 2019.	5 - 22
13.	COUNCIL DELIVERY PLAN 2019/20	
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17. SCHEDULE OF MEETINGS 2019/20	
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MINUTES of a meeting of the COUNCIL held in the Council Chamber, Council Offices, Coalville on TUESDAY, 26 FEBRUARY 2019

Present: Councillor J Clarke (Chairman)

Councillors R Adams, G A Allman, R Ashman, R D Bayliss, R Blunt, R Boam, J Bridges, N Clarke, J Cotterill, J G Coxon, D Everitt, T Eynon, J Geary, L A Gillard, S Gillard, T Gillard, D Harrison, G Houlst, J Houlst, R Johnson, G Jones, J Legrys, S McKendrick, T J Pendleton, V Richichi, N J Rushton, A C Saffell, S Sheahan, N Smith, A V Smith MBE, M Specht, D J Stevenson and M B Wyatt

Officers: Mr J Arnold, Mrs T Bingham, Mr G Jones, Mrs M Long, Mrs M Meredith, Mrs B Smith and Miss E Warhurst

46. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R Canny, K Merrie and P Purver.

47. DECLARATION OF INTERESTS

Councillor S Sheahan declared a non-pecuniary interest in item 10 - Budget and Council Tax 2019/20, to any reference relating to HS2. He also declared a pecuniary interest in item 11 – HS2 Update, due to the location of his home in relation to the route.

Councillor R Blunt declared a pecuniary interest in item 11 – HS2 Update, as a landowner affected the route.

Councillor J G Coxon declared a pecuniary interest in item 11 – HS2 Update, as the route passed through land in his ownership.

Councillor T J Pendleton declared a pecuniary interest in item 11 – HS2 Update, as his daughter owned property in Measham which was affected by the route.

Councillor M B Wyatt declared a non-pecuniary interest in item 10 – Budget and Council Tax 2019/20, having submitted an amendment to the budget and as an owner of two businesses in Coalville.

Councillor S McKendrick declared a non-pecuniary interest in item 10 – Budget and Council Tax 2019/20, as the director of trustees at Moira Furnace.

48. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:

The Chairman referred to two recent fundraising events, a cake sale and dinner, which had raised over £1,300 for his charities. He reminded members of the civic dinner and business awards taking place on 5 April at the Radisson Blu hotel.

The Chairman referred to a recent incident where one of his neighbours who was suffering from the early stages of Alzheimer's had taken a fall at home. He expressed thanks to Councillors T Eynon and D Harrison who had helped to get his neighbour all the help she needed. He welcomed the co-operation between the district and county council.

As this was the last full Council before the election, the Chairman thanked all members for their service to the Council during their term of office. The Chairman congratulated Councillor D J Stevenson who had first been elected to the Council in 1974 and had held office continuously ever since, and will have served for 45 years in May.

Councillor R D Bayliss recalled Councillor D J Stevenson's election as a young man. He added that throughout his years as leader of the Conservative group, through the tough years in opposition, he was always an inspiration and a pugnacious proponent in the chamber. He hoped he would continue to be so for many years to come.

Councillor N Smith thanked Councillor S J Stevenson for the advice he had provided over the years.

Councillor R Blunt stated that Councillor D J Stevenson exemplified what the group stood for, being fair, respected by everyone in the chamber, and standing up for the community. He added that Councillor D J Stevenson was an inspiration and had supported him throughout his time as Leader of the Council.

Councillor S Sheahan recounted that Councillor D J Stevenson always addressed him as 'my friend', which he welcomed. He recalled the interesting advice he had provided and congratulated him on his long service so far.

Councillor J Legrys congratulated Councillor D J Stevenson on his long service. He stated that his everlasting image of him was as the Chairman of the Planning Committee; being a fair and balanced chair, and someone he could admire. He added that their views could differ, and debate would be allowed at Planning Committee, which was welcomed. He shared that the best thing Councillor D J Stevenson had ever done for him personally was having the courage in meetings to tell him that he had been speaking for too long, which he took as a compliment.

Councillor D Harrison recounted meeting Councillor D J Stevenson as Chairman of the Conservative Association and joining him on a canvass. He added that he was a man of the people; he knew all his constituents, was friendly and wanted to help. He stated that he had thoroughly enjoyed being on the Planning Committee with Councillor D J Stevenson and referred to the jokes he would tell on the site visits. He thanked him for his service and stated that he was a fabulous example for any young person who was new to politics.

Councillor M Specht congratulated Councillor D J Stevenson on his sterling service to the district council and Worthington parish council. He added that his name was highly esteemed in the area.

The Chairman paid respect to former Councillor Gordon Tacey who had passed away earlier this year.

Councillor S Sheahan stated that Gordon Tacey was known with great affection and was always a steady pair of hands and a great asset as Deputy Leader of the Council. He would not be forgotten and people would remember him very fondly.

Councillor D J Stevenson thanked members for their kind words.

49. LEADER'S AND PORTFOLIO HOLDERS' ANNOUNCEMENTS

Councillor R Blunt announced that the new public art for the Ashby cultural centre would be installed on Wednesday, 13 March. He stated that this was the culmination of the work to improve the public realm, increase car parking in Ashby de la Zouch and support the creation of a new cultural quarter in the town. Working jointly with the Town Council, £1.1 million had been invested to create a new 52 space car park. The original gates had creatively been incorporated and the new artwork had been chosen with the help of a public art competition. The overall design drew its inspiration from the National Forest.

As part of the work to build confidence in Coalville and support the regeneration of the town centre, Councillor R Blunt announced two community drop-in sessions on 13 and 15 March, which had been set up in response to a public petition. The drop-in sessions would enable residents to see what was happening in the town, get involved with community groups and events, and give feedback to the Council. He expressed his commitment to the regeneration of Coalville.

Councillor R Blunt announced that the purchase of the Litten Tree public house had been completed since the last meeting. He added that the Council would be working with existing market traders to ensure the move could be made as smoothly as possible.

Councillor R Blunt referred to the transformation of the former Midland bus depot on Ashby Road, which was an example of the Council working with the private sector to enable the restoration of a derelict building on a key entrance to the town. He explained that the site was not in the Council's ownership but by supporting the owner a great outcome had been achieved which improved the town.

Councillor R Blunt provided an update on the Royal Hotel in Ashby de la Zouch and emphasised that bringing the building back into use was a top priority. He added that the building was one of the jewels in the crown of Ashby de la Zouch and he hoped to see it restored as soon as possible. He stated that the first priority was ensuring the building was maintained and kept safe. He explained that planning permission for the site was complex, but the Council was working with Historic England to ensure that the minimum amount of enabling development was granted to pay for the cost of restoring the hotel. He added that he was keen to support the Town Council with the purchase of the Bath Grounds to ensure this remained a public open space.

Councillor R Blunt stated that it had been a pleasure to serve with all members of the Council. He expressed particular thanks to Councillors T J Pendleton and A V Smith who were retiring.

Councillor S Sheahan welcomed the commitment to the drop-in sessions, however he felt it would be difficult to gauge the view of the residents of Coalville and to convince them that the Council could deliver as there had been a lot of false starts. He added that expectations needed to be managed.

In response to a question from Councillor S Sheahan, Councillor R Blunt advised that the public artwork was chosen on quality rather than price, and was chosen by the general public.

Councillor J G Coxon welcomed the works to North Street car park. He added that the Town Council was working hard to secure the purchase of the Bath Grounds from the developers, which would ensure the funds could be put towards restoring the Royal Hotel to its former glory.

Councillor A V Smith stated that she had thoroughly enjoyed being the Deputy Leader of the Council for the past 8 years. She announced that Everyone Active had been chosen as the Council's partner for the management of the leisure centres. She reported that work would commence at Hood Park in August and would be completed by November 2019. The work to build a new leisure centre in Coalville would require planning permission and it was hoped that work would start on site in September. She congratulated the officers involved in the project.

Councillor N Clarke expressed concerns regarding the increased budget for the leisure centres and asked if the finances were spiralling out of control.

Councillor A V Smith responded that the cost had increased however the plans had also improved.

Councillor S Sheahan sought assurances that the cost of the leisure centres would not increase further. He emphasised the need to develop services alongside local people and for their benefit, not simply for profit.

The Section 151 Officer clarified the current borrowing position in respect of the leisure centres and the projected borrowing requirement in 2022.

Councillor T J Pendleton thanked Councillor R Blunt and commented that he had thoroughly enjoyed the challenge and pleasure of the Regeneration and Planning Portfolio.

Councillor T J Pendleton referred to the adoption of the joint strategic growth plan which had enabled in the region £150 million towards infrastructure projects in the county. He announced that the strategic growth plan had been shortlisted in the Royal Town Planning Institute's annual awards and was the only sizeable strategic plan to be so shortlisted.

50. QUESTION AND ANSWER SESSION

There were no questions received.

51. QUESTIONS FROM COUNCILLORS

Councillor J Legrys put the following question to Councillor A V Smith:

“Retrieval of waste bins from residential properties on collection day.

I am regularly contacting the council's Members Services team to get action to deal with the non-retrieval of waste bins following collection.

Many of the streets in my Ward have narrow footways which are not convenient for wheelchair and buggy users when cluttered up with waste bins. The problem on non-retrieval of waste bins appears to be getting worse.

Problem 'hotspots' in my ward are Bridge Road, Berrisford Street, Melbourne Street & Mantle Lane/Memorial Square.

Over the years I have been promised action, but none seems to materialise. The council has responsibility to ensure that householders retrieve their bins following collection.

I'm asking the portfolio holder when this council will commence enforcement action in relation to keeping our footways clear of non-retrieved waste bins”.

Councillor A V Smith gave the following response:

“The legislation governing how domestic waste is collected is contained in Section 46 of the Environmental Protection Act 1990. The Council can by notice served on them require occupiers to place the waste for collection in receptacles of a kind and number specified. The notice would include how the receptacles are presented and then removed. A breach of the notice was a criminal offence.

In 2015 the Government introduced the Deregulation Act and under section 58 they decriminalised section 46 and made it a civil penalty. They also introduced an additional element before an offence is committed together with a set procedure before a civil penalty can be issued.

In respect of bins left out on streets, this alone is not sufficient to instigate enforcement action and now has to be that failure to comply:

1. Has caused, or is likely to cause a nuisance, or
2. Has been, or is likely to be, detrimental to any amenities of the locality.

Once evidence of the above is established the enforcement process follows an incremental approach as per the legislation:

1. Formal notice served on occupier showing what is required.
2. If not resolved, a second notice is served outlining the breach and giving a timescale to comply minimum of 7 days.
3. If not resolved, a third notice is issued which is a notice of intent to serve a Fixed Penalty. (The occupier has 28 days when they can make representations to the Council as to why a fixed penalty should not be issued.
4. If no such representation is made and breach continues a fixed penalty notice may be issued. The occupier can then appeal to a tribunal against the issue of the fixed penalty.

In the last 12 months in excess of 200 notices under section 46 have been served on occupiers of properties across the District.

In the last two weeks 52 notices have been issued to properties mainly in the areas of Berrisford Street, Melbourne Street, Margaret Street and Mantle Lane/Memorial Square.

Following consultation with our legal department we are introducing additional legislation as part of our approach to this issue. These are Community Protection Notices as contained in the Anti-social Behaviour, Crime and Policing Act 2014.

This again requires evidence of a nuisance and is a tiered approach.

This will be considered on a case by case basis.

To date due to the incremental approach we have not reached stage 4 when a fixed penalty would be issued as in the case of bins left out the breach is removed. We will be monitoring properties that may be repeat offenders”.

Councillor J Legrys commented that he did not understand the response as it was written in legalese. As a supplementary question, he asked when something was going to be done about this issue and referred to a pile of fly tipping he had seen on his way to the meeting this evening.

Councillor A V Smith agreed that litter was a huge problem and advised that people had been prosecuted for fly tipping at the side of recycling bins. She responded that there had been recent changes to the legislation and the Council was revising its waste strategy and considering new containers which may resolve the issues.

Councillor D Everitt put the following question to Councillor T J Pendleton:

“The reduced Council Planning Committee has been in operation for some time now.

1. How many applications have come before the reduced planning committee since it was formed.

2. How many of the above applications came before the committee because they involved the interests of councillors and officers.
3. How many of the applications submitted were recommended refuse by the planning officers.
4. How many applications submitted were refused by the committee.

Will you please supply the comparable figures for the same period of time during the previous year”.

Councillor T J Pendleton gave the following response:

- “1. The first Planning Committee with numbers of Members reduced to 11 was July 2018 and in the 8 meetings to February 2019, 20 applications have been reported to the Committee.

In the corresponding period July 2017 to February, 38 applications were reported to Planning Committee.

2. From July 2018 to February 2019 there were 5 applications reported to Planning Committee because of interests of members/officers. Of these, one was an officer application and the other four were submitted by the agent, Andrew Large, who is related to a serving Councillor.

In the corresponding period July 2017 to February, seven had officer/member interests. Of these, one was an officer application, four were members applications and two were submitted by the agent, Andrew Large, who is related to a serving Councillor.

3. Of the 20 applications reported to Planning Committee between July 2018 and February 2019, 1 was recommended for refusal.

In the corresponding period July 2017 to February, 8 of the 38 applications were recommended for refusal.

4. Of the 20 applications reported to Planning Committee between July 2018 and February 2019, one was refused by Planning Committee in accordance with the officer recommendation. There were no refusals in this period contrary to officer recommendation.

Of the 8 applications recommended for refusal between July 2017 and February 2018, 4 were refused and 4 permitted contrary to officer recommendation. In addition, Planning Committee refused 7 applications that were recommended for approval. In total Planning Committee refused 11 applications in this period”.

Councillor D Everitt commented that the changes were anti-democratic and the public had been removed from the process. As a supplementary question, Councillor D Everitt asked whether Councillor T J Pendleton agreed that democracy had not been served by this change to the Planning Committee.

Councillor T J Pendleton responded that in short, he did not agree. He explained that the Planning Committee had proportionate representation, which was a standard statutory requirement, and was a statutory quasi-judicial committee. He stated that the Planning Committee could only consider the applications that were put to it and had no control over

whether an applicant withdrew an application. He added that the officers were exemplary in their dealings with the public, who were litigiously conscious.

52. MOTIONS

No motions were received.

53. PETITIONS

No petitions were received.

54. MINUTES

Consideration was given to the minutes of the meeting held on 13 November 2018.

It was moved by Councillor J Clarke, seconded by Councillor M Specht and

RESOLVED THAT:

The minutes of the meeting held on 13 November 2018 be approved and signed by the Chairman as a correct record.

55. BUDGET AND COUNCIL TAX 2019/20

Councillor N J Rushton presented the report to members, highlighting the proposed amendment regarding burial fees for children. He explained that regardless of the amendment, this was an executive function rather than a Council function, and he had asked the Strategic Director of Place to review those fees with a view to removing them.

Councillor N J Rushton drew members' attention to the proposed freeze in Council Tax for the 10th consecutive year providing an average saving of £5 in 2019/20 and over £286 overall. He also highlighted the General Fund budget, set out at Appendix 3b, with a projected surplus for 2018/19 of £161,000, and the forecast level of self-sufficiency reserve of £4 million, assuming that there was no spending against this reserve. He stated that it was prudent to maintain this reserve considering the risks to the budget going forward. He added that the operating balance of £1.5 million remained in place.

Councillor N J Rushton highlighted the projected business rates income and the movement in the Council Tax base, as a result of significant growth in the district.

Councillor N J Rushton moved the recommendations as set out in the report. The motion was seconded by Councillor R Blunt who reserved his comments.

The Chairman referred to the amendments to the motion which had been circulated in the additional papers. He invited Councillor S Sheahan to put forward his amendment.

Councillor S Sheahan spoke to the amendment. He stated that investing start-up grants in local talent could bring enormous benefits to the local area. He reminded members that the Council had agreed to support the Make a Stand campaign and the amendment sought a concrete commitment to provide a domestic abuse support worker. He felt that additional funding was needed in relation to air quality as the action plan had not been updated. He stated that the amendment sought to bring pride back to the local community and give artists a connection with the local area. The proposed additional funding allocated towards the Citizens Advice Bureau would help with benefit claims and the investment in customer services would be recouped in efficiency savings over a period of time. He explained that the proposed would be funded by a reduction in the CLT and ELT

training budgets and LLEP match funding. He felt this was a good use of money and commended the amended budget to members.

The motion was seconded by Councillor N Clarke, who spoke in support of the motion, echoing the comments made by Councillor S Sheahan.

Councillor T J Pendleton commented that he could not support the amendment. He added that in his capacity as Chairman of the Community Safety Partnership, priorities had been readdressed. Domestic violence was a key priority and he felt that the additional support worker was not needed due to the network of support that was already in place.

Councillor J Geary emphasised the importance of the Snibston mine site, which was a world heritage site. He reported that a group of enthusiasts had met with officers and had decided to establish a heritage educational trust to administer the site. He explained that one-off funding of £15,000 had been sought to help establish this group and he stated that he would be greatly disappointed if this was not possible. He added that the work of the group would greatly enhance the town centre.

Councillor R Blunt stated that he valued the Snibston site incredibly highly. He reminded members of Leicestershire County Council's proposals for the use of the site which the district council would support.

Councillor J Legrys felt that improvements were required to customer services and investing additional funding into an improved interface between the public and the Council could only be of benefit to the Council and Council Tax payers..

Councillor D Harrison spoke in objection to the amendment.

Councillor R D Bayliss referred members to the specific telephone line in respect of housing repairs and the dedicated officer for universal credit.

Councillor N J Rushton exercised his right of reply and stated that the amendment would increase debt and reduce the self-sufficiency fund. He highlighted the £130,000 which had already been invested in improving customer services this year and he was confident that the improvements would continue. He urged members to reject the amendment.

The Chairman then put the motion to the vote. A recorded vote being required, the voting was as follows:

Amendment to the Budget submitted by Councillor S Sheahan (Amendment)	
Councillor Ron Adams	For
Councillor Graham Allman	Against
Councillor Robert Ashman	Against
Councillor Roger Bayliss	Against
Councillor Richard Blunt	Against
Councillor Russell Boam	Against
Councillor John Bridges	Against
Councillor John Clarke	Against
Councillor Nick Clarke	For
Councillor John Cotterill	Against
Councillor John Coxon	Against
Councillor David Everitt	For
Councillor Dr Terri Eynon	For
Councillor John Geary	For
Councillor Louise Goacher	Against
Councillor Stuart Gillard	Against

Councillor Tony Gillard	Against
Councillor Dan Harrison	Against
Councillor Gill Houlton	Against
Councillor Jim Houlton	Against
Councillor Russell Johnson	For
Councillor Geraint Jones	Against
Councillor John Legrys	For
Councillor Susan McKendrick	For
Councillor Trevor Pendleton	Against
Councillor Virge Richichi	Against
Councillor Nicholas Rushton	Against
Councillor Tony Saffell	Against
Councillor Sean Sheahan	For
Councillor Nigel Smith	Against
Councillor Alison Smith MBE	Against
Councillor Michael Specht	Against
Councillor David Stevenson	Against
Councillor Michael Wyatt	Against
Rejected	

The motion was declared LOST.

The Chairman invited Councillor M B Wyatt to put forward his amendment.

Councillor M B Wyatt spoke to the amendment and urged members to support proposals and deliver what local people and businesses wanted. He stated that Coalville was failing and further declining and the administration's budget had failed to address the real issues that impacted residents such as car parking charges. He highlighted the proposals for free parking on market days, additional litter pickers and an increased budget for events in the town centre. He also highlighted the proposals in respect of the Ivanhoe line and additional funds to tackle climate change.

The motion was seconded by Councillor A C Saffell..

Councillor T Eynon thanked Councillor M B Wyatt for bringing forward his amendment and commented that it contained many important point, not least of which being the Ivanhoe line. She added that although she was very much in support of reopening the line it was not possible to do so as a single district council with a budget of £20,000. She emphasised the importance of working with businesses and acknowledged that nothing would happen without the support of the rail providers. She stated that whilst she would be voting against the motion, this was not because she did not support the Ivanhoe line. With regards to parking provision and town centre footfall, she commented that free parking was available on Sundays, however the majority of businesses were closed; the marking hall also closed before the free parking provision after 3.00pm. She felt that businesses should take into consideration what was on offer.

Councillor S Sheahan commented that the amendment was focussed on Coalville. He added that the Ivanhoe line was a matter for Leicestershire County Council. He stated that he would not support the proposal to remove the current scheme of providing free parking after 3.00pm.

Councillor N J Rushton exercised his right of reply and urged members to vote against the amendment.

The Chairman then put the motion to the vote. A recorded vote being required, the voting was as follows:

Amendment to the Budget submitted by Councillor M B Wyatt (Amendment)	
Councillor Ron Adams	Against
Councillor Graham Allman	Against
Councillor Robert Ashman	Against
Councillor Roger Bayliss	Against
Councillor Richard Blunt	Against
Councillor Russell Boam	Against
Councillor John Bridges	Against
Councillor John Clarke	Against
Councillor Nick Clarke	Against
Councillor John Cotterill	Against
Councillor John Coxon	Against
Councillor David Everitt	Against
Councillor Dr Terri Eynon	Against
Councillor John Geary	Against
Councillor Louise Goacher	Against
Councillor Stuart Gillard	Against
Councillor Tony Gillard	Against
Councillor Dan Harrison	Against
Councillor Gill Hault	Against
Councillor Jim Hault	Against
Councillor Russell Johnson	Against
Councillor Geraint Jones	Against
Councillor John Legrys	Against
Councillor Susan McKendrick	Against
Councillor Trevor Pendleton	Against
Councillor Virge Richichi	Against
Councillor Nicholas Rushton	Against
Councillor Tony Saffell	Against
Councillor Sean Sheahan	Against
Councillor Nigel Smith	Against
Councillor Alison Smith MBE	Against
Councillor Michael Specht	Against
Councillor David Stevenson	Against
Councillor Michael Wyatt	For
Rejected	

The motion was declared LOST.

The Chairman referred members to the substantive motion as set out in the agenda.

Councillor T Eynon expressed her continuing concerns regarding the funding of the leisure project.

Councillor M Specht referred to the accomplishments made in respect of building new council houses and improving the housing stock.

Councillor R D Bayliss invited members to support the budget which would enable the Council to spend £4.2 million in the coming year to keep homes decent and £4.9 million on building new homes. He referred to the 400 air source heat pumps which had been installed in houses with no access to mains gas. He highlighted the increase in the aids and adaptations budget He referred members in particular to recommendation 15 and reminded members that provision had been made to redeem the £13 million loan commitments which became due for repayment in 2022; thereafter a decision would be taken annually on how to utilise any predicted surplus.

Councillor J Legrys stated that he could not vote for the budget in principle and he did not have the opportunity to debate each recommendation in detail. He added that there were no reassurances regarding the cost of the leisure centre. He thanked the officers who had advised the Labour Group on the budget process and for the insight they had provided into the budget process. He did not feel that enough homes were being built in Coalville to cater for residents. He reiterated that there were parts of the budget that he did not agree with and he disliked the principle of voting for the recommendations en bloc.

Councillor S Sheahan stated that the budget was uncertain in the medium term and uninspiring in the short term.

Councillor R Blunt stated that he was proud that the Council had frozen Council Tax for the last 10 years, that businesses growth had been delivered and that new homes were being built.

Councillor N J Rushton exercised his right of reply, highlighting that new council houses were being built, council tax had been frozen for 10 years, there was massive growth in the district and £25 million was being spent on leisure. He recommended the budget to members.

Councillor A C Saffell reported that in the past year there had been a reduction in agency staffing numbers. He thanked the Leader and everyone involved.

The Chairman then put the substantive motion to the vote. A recorded vote being required, the voting was as follows:

Substantive motion (Motion)	
Councillor Ron Adams	Against
Councillor Graham Allman	For
Councillor Robert Ashman	For
Councillor Roger Bayliss	For
Councillor Richard Blunt	For
Councillor Russell Boam	For
Councillor John Bridges	For
Councillor John Clarke	For
Councillor Nick Clarke	Against
Councillor John Cotterill	For
Councillor John Coxon	For
Councillor David Everitt	Against
Councillor Dr Terri Eynon	Against
Councillor John Geary	Against
Councillor Louise Goacher	For
Councillor Stuart Gillard	For
Councillor Tony Gillard	For
Councillor Dan Harrison	For
Councillor Gill Houtt	For
Councillor Jim Houtt	For
Councillor Russell Johnson	Against
Councillor Geraint Jones	For
Councillor John Legrys	Against
Councillor Susan McKendrick	Abstain
Councillor Trevor Pendleton	For
Councillor Virge Richichi	For
Councillor Nicholas Rushton	For
Councillor Tony Saffell	For
Councillor Sean Sheahan	Against

Councillor Nigel Smith	For
Councillor Alison Smith MBE	For
Councillor Michael Specht	For
Councillor David Stevenson	For
Councillor Michael Wyatt	For
Carried	

The motion was declared CARRIED.

It was therefore

RESOLVED THAT:

1. The Medium Term Financial Strategy approved by Cabinet on 5 February 2019 be noted.
2. The S151 Officer's comments on the robustness of the estimates and adequacy of reserves be noted.
3. The General Fund Revenue Budget for 2019/20 be approved.
4. The Special Expenses Revenue Budget for 2019/20 be approved.
5. The district Council Tax be frozen in 2019/20.
6. The transfer of any surplus income over expenditure in 2019/20 to the self sufficiency reserve be approved (currently budgeted as £161,090).
7. The decrease in council house rents for 2019/20 by 1% be approved.
8. The increase of 3.3% in garage rents for 2019/20 be approved.
9. Central heating charges for 2019/20 remaining at the same level as for 2018/19 be approved.
10. The average increase of 8.07% in service charge for 2019/20 be approved.
11. The ground rent increase at Appleby Magna Caravan Site of 3.3% on the anniversary of each individual rent agreement in 2019/20 be approved.
12. Increasing the Lifeline charges for East Midlands Housing and private customers by 3.3% be approved.
13. Increasing shop lease rents by an average of 14% to gradually move them to market levels be approved. This approach was agreed by Cabinet in November 2014.
14. The transfer of any surplus Housing Revenue Account income over expenditure in 2019/20 into the loan redemption reserve be approved in order to repay the 2022 loan commitments.
15. The proposal that surplus Housing Revenue Account income is not automatically transferred to the loan redemption reserve once the 2022 loan commitments can be repaid be noted as detailed in the report on the Treasury Management Strategy Statement on the agenda for this meeting.
16. The proposed General Fund, Special Expenses and Housing Revenue Account Capital Programmes for 2019/20 and planned financing be approved.

17. The vehicle replacement programme for 2020/21 be approved.
18. The Capital Programmes 2020/21 – 2023/24 be approved for indicative purposes only.
19. The 2019/20 Capital Strategy be approved (in line with the prudential code).
20. The following amounts be approved for the year 2019/20 in accordance with Section 31b of the Local Government Finance Act 1992 (as amended):
 - (1) 33,678 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax Base for the year.
 - (2) the amounts specified in Appendix 6 table a of this report being the amounts calculated by the Council, in accordance with Section 34 of the Local Government Finance Act 1992, as the amounts of its Council Tax Base for the year for dwellings in those parts of its area to which one or more special items relate.
21. The following amounts be now calculated by the Council for the year 2019/20 in accordance with Sections 31a and 31b of the Local Government Finance Act 1992 as amended:
 - (1) district / parish gross expenditure
£61,443,679 being the aggregate of the amounts which the Council estimates for the items set out in Section 31a (2) of the Act.
 - (2) income
£53,519,082 being the aggregate of the amounts which the Council estimates for the items set out in Section 31a (3) of the Act.
 - (3) district / parish net expenditure
£7,924,597 being the amount by which the aggregate at 20(1) above exceeds the aggregate at 20(2) above, calculated by the Council in accordance with Section 31a (4) of the Act as its Council Tax requirement for the year.
 - (4) basic amount of tax (including average parish precepts)
£235.30 being the amount at 21(3) above, divided by the amount stated as the Council Tax Base in parts of the Council's area, calculated by the Council in accordance with Section 31 b of the Act as the basic amount of its Council Tax for the year.
 - (5) parish precepts/special expenses
£2,583,940 being the aggregate amount of all special items referred to in Section 35(1) of the Act.
 - (6) basic amount of tax (basic Council Tax – district)
£158.58 being the amount at 21(4) above less the result given by dividing the amount at 21(5) above by the amount as stated as the Council Tax Base for the whole of the Council area, calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for dwellings in those parts of its area to which no special item relates.

(7) basic amount of tax (parished areas)

The amounts listed in column 5 of table b appendix 6 to this report, being the amounts given by adding to the amount at 21(6) above, the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned, divided in each case by the amount stated as the Council Tax Base in parts of the Council area, calculated by the Council in accordance with Section 34(3) of the Act as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

(8) district /parish Council Tax rates

The amounts set out in table c appendix 6 to this report being the amounts given by multiplying the amounts at 21(6) and 21(7) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council in accordance with Section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwelling listed in different valuation bands.

22. Major precepting authorities

It be noted that the amounts set out in table D appendix 6 to this report are the amounts notified by Leicestershire County Council, Leicestershire Police and Crime Commissioner and the Combined Fire Authority in accordance with Section 40 of the Local Government Finance Act 1992 as their precepts for 2019/20 for each of the categories of dwellings listed.

23. Council Tax rates – all bands

Having calculated the aggregate in each case of the amounts at 21(8) (table C appendix 6) and 22 (table D appendix 6) above, the Council in accordance with Section 30(2) of the Local Government Finance Act 1992 hereby sets the amounts of Council Tax for the Council's area for the year 2019/20 for each of the categories of dwellings as shown in table E appendix 6.

24. Referendums relating to Council Tax increases

It be noted that the relevant basic amount of Council Tax for 2019/20 is not excessive.

56. HS2 UPDATE

Having declared a pecuniary interest, Councillors R Blunt, J G Coxon, T J Pendleton and S Sheahan left the room during consideration of this item and took no part in the discussion or voting thereon.

Councillor D J Stevenson left the meeting at 8.41pm.

Councillor T Gillard presented the report to members, referring to the speculation in the media regarding the project and reminding members that work had commenced on the route at Birmingham. He added that it was important to take action now to mitigate the impacts and maximise the benefits as there would be over 17 miles of the route in the district. He advised that construction work was due to commence soon after obtaining royal assent in 2023, and the work in the district was likely to last around 5 years. He added that the impacts on residents and businesses would be particularly severe in Measham, which was one of the more deprived areas in the district. He also highlighted the disruption that would be caused around Packington and Kegworth, and added that he believed HS2 needed to do more to minimise the impacts.

Councillor T Gillard stated that there were opportunities for benefits arising from the proposals including maximising transport links and regional and national economic

benefits. He stated that the Council had always supported its communities and it was clear to see there would be significant impacts especially during the construction period. He emphasised the need to work together and stand firm with communities and businesses. He thanked the Policy Development Group for their comments.

Councillor N Clarke stated that the Labour Group had attempted to submit an amendment to recommendation 2, which had been rejected by the Monitoring Officer. He sought to move the amendment once more and sought an explanation as to why it had not been allowed by the Monitoring Officer.

The Monitoring Officer explained that the amendment sought to negate the effect of the original motion and was therefore not a valid amendment.

Councillor M Specht stated that Policy Development Group had discussed this issue on more than one occasion and the major drawback was the lack of benefit for the district.

Councillor J Bridges stated that he would be supporting the motion due to the need to be prepared, however he requested that it be recorded in the minutes that he did not support the project as a whole and believed that this section of the route would not proceed due to viability issues. He added that the uncertainty had caused stifled growth in the area.

Councillor D Everitt expressed concerns regarding the affordability of the scheme and the lack of benefit for cross county traffic and the northern regions.

Councillor J Legrys stated that he could not support this scheme and believed the line would not be built. He stated that the blight of HS2 was affecting everyone and HS2 would not regenerate Coalville. He expressed concerns regarding the adverse effect on the midland mainline and hoped that the project would be abandoned.

Councillor J Hoult emphasised the importance of linking the infrastructure to the north and added that if every station had a stop, the line would no longer be high speed.

Councillor R D Bayliss commented that it was important to be prepared.

Councillor N J Rushton stated that he believed the project would go ahead as there was cross-party support for it. He added that a new modern railway was needed and he urged members to support the recommendations.

Councillor T Gillard exercised his right to reply and explained that there was a hub at Toton which connected to East Midland Airport. He reminded members of the need to plan and be prepared for HS2 coming to North West Leicestershire.

It was moved by Councillor T Gillard, seconded by Councillor N J Rushton and

RESOLVED THAT:

1. The work undertaken in relation to HS2 to date be noted, including:
 - I. The internal officer working group and partnership working with LCC,
 - II. Working within the East Midlands HS2 strategic partnership to maximize the transport benefits of the station at Toton and, through their mitigation board, to coordinate the response to the impacts of HS2 at regional level,
 - III. The response to the consultation by HS2 from NWLDC which took into account those of partners including LCC, town and parish councils and action groups,
 - IV. The Council encouraging and facilitating all partners, residents and businesses to submit comments to HS2 Ltd.,

- V. Inclusion of funding in the Council's budget proposals for the next three years to enable specialist consultants to be employed to assist the council in obtaining the maximum mitigation and other benefits.
- 2. The continuation of the partnership work by the Council be approved, which sought to maximise the benefits of HS2 to the district and to minimise the impacts on the district.

57. GENDER PAY GAP REPORT 2018

Councillor R Blunt presented the report to members. He highlighted that the gender pay gap had reduced in the previous year and it was intended to recalculate the gender pay gap in the summer following the transfer of the leisure centre staff. He recognised that the ideal position was to have no gender pay gap and stated the Council was not complacent about this issue.

It was moved by Councillor R Blunt, seconded by Councillor A V Smith and

RESOLVED THAT:

The report be noted.

58. INVESTMENT STRATEGY - SERVICE AND COMMERCIAL 2019/20

Councillor N J Rushton presented the report to members, highlighting the new requirements for supporting local public services and earning investment income.

Councillor J Legrys expressed support for the proposals. He felt that it was essential that any funds raised or invested should remain within the district and that members should have the opportunity to scrutinise the principle of those investments.

It was moved by Councillor N J Rushton, seconded by Councillor J Hoult and

RESOLVED THAT:

The Investment Strategy – Service and Commercial 2019/20 be approved.

59. PAY POLICY STATEMENT 2019/20

60. REVIEW OF LICENSING ACT STATEMENT OF LICENSING POLICY AND CUMULATIVE IMPACT ASSESSMENT

Councillor A V Smith presented the report to members, outlining the consultation process undertaken.

It was moved by Councillor A V Smith, seconded by Councillor R Ashman and

RESOLVED THAT:

- 1. The Licensing Act 2003 Statement of Licensing Policy be approved.
- 2. The cumulative impact assessment relating to Ashby de la Zouch town centre be approved.

61. REVIEW OF THE COUNCIL'S CONSTITUTION

Councillor N J Rushton presented the report to members, highlighting the proposed changes to the Constitution.

Councillor M Specht commended the report and in particular the proposed changes to scrutiny.

Councillor S Sheahan welcomed the proposal for an additional scrutiny committee and commented that good governance needed adequate scrutiny. He requested that one of the scrutiny chairmen be a member of the opposition group.

Councillor A C Saffell requested a review of the entire Constitution to remove duplications.

It was moved by Councillor N J Rushton, seconded by Councillor J Legrys and

RESOLVED THAT:

1. The amendments to the Council's Constitution set out on the report be adopted.
2. The Head of Legal and Commercial Services be authorised to make the agreed amendments and any consequential amendments to the Constitution and re-issue the document.

Councillor M B Wyatt left the meeting at 9.16pm.

62. THE TREASURY MANAGEMENT STRATEGY STATEMENT 2019/20 AND PRUDENTIAL INDICATORS 2019/20 TO 2021/22

Councillor N J Rushton presented the report to members, seeking Council's approval for the statement and the proposed change in approach to the redemption of loans. He highlighted the identified borrowing need in 2022 as a direct result of the funding allocated to the Coalville Leisure Centre.

In response to a question from Councillor S Sheahan, Councillor N J Rushton advised that the decision to repay the maturity loans would ultimately be a matter for the new Council to decide, however the funding had been set aside to repay those loans.

Councillor R D Bayliss added that the present policy was to repay the maturity loans when they became due for repayment, however a decision could be taken annually on how to utilise any surplus.

It was moved by Councillor N J Rushton, seconded by Councillor G Hoults and

RESOLVED THAT:

- a) The Treasury Management Strategy Statement 2019/20, Treasury Management Prudential Indicators – Revised 2018/19 and 2019/20 to 2021/22 and the Annual Minimum Revenue Provision Statement be approved.
- b) The proposed change in approach to redemption of HRA loans (set out at paragraph 1.8 of the report) be approved.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 9.22 pm

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

ANNUAL COUNCIL – TUESDAY, 21 MAY 2019

Report Title	COUNCIL DELIVERY PLAN 2019/2020
Contacts	<p>Chief Executive 01530 454500 bev.smith@nwleicestershire.gov.uk</p> <p>Strategic Director of Place 01530 454555 james.arnold@nwleicestershire.gov.uk</p> <p>Strategic Director of Housing and Customer Services 01530 454819 glyn.jones@nwleicestershire.gov.uk</p>
Purpose of report	To consider the proposed Council Delivery Plan for 2019/20.
Council priorities	This report defines the Council priorities for the year ahead.
Implications:	
Financial/Staff	The implementation of the Council Delivery Plan will be resourced through the Council's 2019/20 approved budget and included within the Medium Term Financial Strategy.
Risk Management	Improvements contained within the Delivery Plan.
Equalities Impact Screening	Equality impacts will be undertaken as needed for specific project areas.
Human Rights	None discernible at this time.
Transformational Government	Improvements contained within the Delivery plan.
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Links to budget approval processes for 2019/20 consultations.
Background papers	Corporate Leadership Team papers held in Room 135.

Recommendations	<p>IT IS RECOMMENDED THAT COUNCIL:</p> <p>1. CONSIDERS THE PROPOSED COUNCIL DELIVERY PLAN FOR 2019/20 TOGETHER WITH COMMENTS FROM CABINET AND THE POLICY AND DEVELOPMENT GROUP.</p>
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1.0 BACKGROUND

- 1.1 The Council Delivery Plan (CDP) is produced annually to set out the priority areas of work and performance targets and information for the year ahead. This plan has been developed through discussions at the Corporate Leadership Team and with key members. The plan has also been seen and considered by the Policy and Development Group and Cabinet and excerpts from the draft minutes can be found at Appendix 2.
- 1.2 The Council's priorities for the year ahead are underpinned by a balanced budget, a constant focus on value for money, local income generation where appropriate and a balanced, prudent approach to the future challenges to our funding and expenditure.
- 1.3 Our priority work areas will be:-
 - Supporting Coalville to be a more vibrant, family friendly town.
 - Our communities are safe, healthy and connected.
 - Local people live in high quality, affordable homes.
 - Supporting business and helping people into local jobs.
 - Developing a clean and green district.

2.0 COUNCIL DELIVERY PLAN 2019/20

- 2.1 The service and financial planning processes in the Council are aligned, so the funding is identified in the Medium Term Financial Strategy (MTFS) to ensure that the Council Delivery Plan priorities and actions can be delivered within the available resources.
- 2.2 The proposed draft of the Council Delivery Plan is attached at Appendix 1. The design and layout of the document has been updated and edited to make it more engaging for customers, employees and other stakeholders. The Plan outlines the key tasks that will be undertaken to deliver in the priority areas during 2019/20 and also the aspirations for the priority areas over a three year period.

3.0 PERFORMANCE MONITORING

- 3.1 Progress on the Council Delivery Plan will be reported to the Corporate Scrutiny Committee and Cabinet on a quarterly basis. We are implementing a new software system in 2019/20 to improve the recording and management of performance information. The new software will enable us to track actions and measures as they are completed in a series of "dashboards" which will be completed on a monthly basis by Team Managers through links to team plans, and these will in turn provide performance information for members of Corporate Leadership Team and Portfolio holders.
- 3.2 The Council Delivery Plan document was prepared before the District Council elections and provision was made for any final amendments to be agreed between the Chief Executive and Leader in the event of changes in circumstances in the intervening period.

Council Delivery Plan for 2019-20



Hicks Lodge - a former mining site transformed into a popular cycle centre

Welcome to our Council Delivery Plan for 2019-20

At North West Leicestershire District Council we believe in putting our communities and customers at the heart of what we do.

Our new council priorities show the areas where we think the council can have most influence. This plan states what we will do to achieve these things in the coming year and beyond.

Our plans and priorities are underpinned by a balanced budget, a constant focus on value for money, local income generation and a prudent approach to future challenges to our funding and expenditure.

We prioritise the work that makes the biggest difference to people's lives.

We're proud of the aims and actions in this plan and look forward to seeing how our work can make a positive difference in North West Leicestershire.

Our priorities



Councillor Richard Blunt – Leader



Bev Smith – Chief Executive

- **Supporting Coalville to be a more vibrant, family-friendly town**
- **Our communities are safe, healthy and connected**
- **Local people live in high quality, affordable homes**
- **Supporting businesses and helping people into local jobs**
- **Developing a clean and green district**



Bel Canto School Choir performing at Christmas in Coalville

Value for money

We manage our budgets carefully and sensibly. This allows us to provide excellent value for money in our services; investing in key schemes and infrastructure that make a real difference in our communities, whilst balancing the books and planning for the future.

The General Fund

General Fund - Income		General Fund - Spending and saving plans	
Income from	In 2019/20 we plan to collect:	Spending and saving plans	Key investments
Council tax	Council tax £5.3 million	We plan to spend £14.7 million of our £14.9 million budget	£9 million (of £23 million) investment in a new leisure centre in Coalville, which will open in 2021. £1.2 million investment in Ashby Leisure Centre and Lido.
Fees and charges	Planning fees £1.2 million	We will add £161,000 to our Self-Sufficiency Fund to protect us against future financial challenges	£175,000 invested in waste services to cater for the growing district
Business rates	Business rates £6.4 million		
Recycling	Recycling £466,000		
Other local income	Government grant (the Revenue Support Grant) £NIL		

Housing Revenue Account

Housing Revenue Account - Income		Housing Revenue Account - Spending and saving plans	
Income from	In 2019/20 we plan to collect:	Spending and saving plans	Key investments
Rents	Rents £17.6 million	We plan to spend £16.2 million on council housing services	£7.6 million improving and maintaining our existing council homes
		We will add £1.4 million to a reserve to repay loans due in March 2022	£5 million building new council homes

For more information on our income, spending and saving plans, please visit www.nwleics.gov.uk/mtfs



Supporting Coalville to be a more vibrant, family-friendly town

Town centres are changing. The way people spend their leisure time is different now and a varied town centre offer is crucial to drawing people in.

We want Coalville to grow with this change and be a place where people want to live and spend their leisure time, and where businesses thrive and invest.

Pulling together an overview of Coalville's retail and leisure profile and how it could grow, we will assess what could help to bring more people into the town centre, set out where key development sites are and work with partners to create exciting entertainment and retail opportunities.

We can't do this work on our own. That's why we plan to support community groups and businesses to make their own contributions to improving the town; through events, funding bids, grants and advice.

We would like to encourage everyone to shop 'local'; support your town centre and independent shops, spend your time in local restaurants and bars and head to local events. The more we all do this, the more vibrant Coalville will be.

Supporting Coalville to be a more vibrant, family friendly town

Our aims

Coalville is a vibrant town - Local people choose to spend their time and money in Coalville town centre - Coalville is a good place to do business

Key tasks 2019-20

Develop a Coalville Regeneration Framework to enhance the town centre



Seek external funding, including the new national Future High Streets Fund to support town centre regeneration

Seek a cinema operator for Coalville



Establish and maintain an events programme in our public spaces

Start the redesign of Marlborough Square

Create a vibrant indoor market on Marlborough Square



Work with partners to make the most of our heritage to bolster the town's identity and sense of place

Work with the community and interest groups to celebrate and promote Coalville's heritage including 100 years of Palitoy

Provide grants to at least ten businesses in Coalville to improve the fronts of their buildings, creating a better street scene



Provide a tailored support programme for 20 retail businesses in Coalville

Continue to provide support and funding for Coalville Market traders to grow their business

In the next three years we will...

Begin priority projects in the Regeneration Framework for Coalville

Enable and initiate new developments and public realm projects, supporting the district's high aspirations for design quality



Support the redevelopment of key housing sites in Coalville

Establish a new outdoor market and other events on Marlborough Square

Work with the Belvoir Shopping Centre to make it a more attractive destination and reduce the number of vacant shops



Ensure that links to the new leisure centre are maximised



Artist's impression of the new Coalville Leisure Centre, which will be built on land off Stephenson Way and will open in 2021

30 Our communities are safe, healthy and connected

We want North West Leicestershire to be a safe and healthy place that is well connected and great for growing families.

We will look at our own practices by putting the customer first in all our decisions and actions.

We will ask for and respond to customer feedback to continually improve our customer service whilst making more available online for customers to self-serve and improving our face-to-face and phone service for those with more complex needs.

We want communities to be well connected so we're supporting infrastructure investment to make sure people can easily get to their jobs and pursue leisure interests.

The health and wellbeing of our communities is important to us. This year will see us invest £23 million in a brand new leisure centre in Coalville and spend £1.2 million on improvements at Ashby Leisure Centre and Lido.

Our communities are safe, healthy and connected

Our aims

Put our customers at the heart of all we do – Increase connectivity (physically and virtually) throughout our communities – Support safer neighbourhoods

Key tasks 2019-20



Make sure our customers can contact us in a way that suits them, with self-serve options as well as face-to-face support

Make all appropriate transactions 'digital by default'

Identify locations for customers to access our services in their own communities

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Deliver the actions in our Health and Wellbeing Strategy

Work with our leisure partner to secure planning consent and start the construction of a new leisure centre in Coalville

Modernise and enhance the leisure centre in Ashby



Working with local schools, parish councils and leisure centres, improve the community leisure facilities in Castle Donington and at Ibstock and Measham Leisure Centres

Achieve accreditation from the Surveillance Camera Commissioner for our CCTV system

Develop our tourism offer to encourage inward investment, dwell time and connecting visitor attractions

Consult on revisions to the Local Plan

Encourage and support town and parish councils to write and adopt their own Neighbourhood Plans



In the next three years we will...



Develop a network of locations for mobile CCTV

Adopt the revised Local Plan

Improve the accessibility of our offices and continue to reduce call wait times

Reduce the gender pay gap in the council's workforce



Reduce our sickness absence levels year on year through a combination of measures in our People Plan

Work towards increasing participation levels at Coalville and Ashby Leisure Centres by 58% by 2025



Local people live in high quality, affordable homes

In 2018 we celebrated 10 years since the launch of our Good Design Guide, which continues to make sure new developments in our district are high quality.

This year we are focussing on the availability and quality of affordable homes in the district.

We will continue our programme of building new council homes and also buying or acquiring new properties from developers as they build private homes in the area.

We will improve our own housing through a planned programme of improvements to the value of £7.6 million, as well as working to make sure the private rented accommodation in our district is up to standard.

Local people live in high quality, affordable homes

Our aims

Increase the number of affordable homes in the district – Improve the quality of our council housing – Improve the quality of private rented accommodation

Key tasks 2019-20



Get planning permission and start building new council homes in Coalville, Whitwick and Measham

Establish a local housing / trading company

Buy affordable homes from developers to increase availability of council housing



Ensure residential development takes place on brownfield sites in Moira and Measham



Ensure all new housing in the district meets the standards of the NWLDC Good Design Guide.

Invest up to £7.6 million to upgrade tenants' homes and their neighbourhoods

Alter tenants' homes where there is an assessed medical need, by spending £295,000 on level access showers, stair lifts and other aids and adaptations



Invest £778,000 in estate improvements including off-street parking, improvements to footpaths and roads and mobility scooter stores

Carry out proactive, targeted enforcement so all eligible landlords have a Houses in Multiple Occupation (HMO) Licence

In the next three years we will...



Maximise the number of private empty properties that are brought back into use

Selectively buy back long term empty properties

Work with local housing associations to supply 300 new affordable homes



Invest up to £14 million to improve council homes

Provide up to 100 new council homes through new build or by acquiring homes through agreements with developers



Former derelict Bus depot bought by Desirable Car Ltd - we provided the company with a £50,000 grant to improve the front of the building and a £25,000 to help grow its business, creating at least nine new jobs for local people

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Support for businesses and helping people into local jobs

North West Leicestershire has a very low unemployment rate (1.2% compared to 2.3% nationally*) and we benefit greatly from having a wide range of employers, from large-scale producers and distributors to small, independent retailers.

We will support the growth of jobs and to help make sure the local workforce has the right skills for the roles available.

Through partnerships with schools and colleges and events like jobs fairs we can make sure people are skilled and able to gain employment in our district.

To bolster this positive employment position, we also want to attract investment into the district and this year we will actively promote the district to potential new businesses, showcasing all of the benefits of setting up business here.

2019 is expected to mark the exit of the UK from the European Union. We will continue to work with businesses affected by the EU exit to make sure they are prepared for any changes. We will also continue to advise and signpost businesses affected by the development of HS2.

* Office of National Statistics, November 2018

Support for businesses and helping people into local jobs

Our aims

Match local people with skills and jobs – Support new and growing businesses to create jobs – Help young people into work

Key tasks 2019-20

Give comprehensive advice to smaller businesses and start-ups with a focus on food hygiene and allergen controls



Working in partnership with the National Forest Company, carry out an options appraisal for Moira Furnace as part of an application for Resilient Heritage funding to the Heritage Lottery Fund



Launch a grant funding programme that supports the growth of existing businesses as well as supporting new business start ups

Provide targeted support for local business who may be impacted by HS2 and EU Exit

Adopt and start to deliver the aspirations of the North West Leicestershire Economic Growth Plan 2019-21



Working with our new leisure partner, increase local employment, training and apprenticeship opportunities with a key focus on local supply chains in the construction of the new Coalville Leisure Centre

In the next three years we will...

Maintain 12 apprentice placements each year

Provide a £250,000 programme of grant funding and business support

Work with partners to organise two jobs fairs every year



Promote North West Leicestershire as a key location for business growth and support £1 million of new business investment and 4,000 new jobs

Work with partners and public transport providers to enhance transport connectivity so local people can access new job opportunities throughout the district



Work with three schools / colleges and local businesses on skills development with a focus on career advice

Provide face to face business and environmental health advice to 20 growing businesses each year



Work with food establishments to further reduce the number that have a hygiene rating of 0, 1 or 2



Developing a clean and green district

We consider ourselves very lucky to be right at the heart of the National Forest – a long term project that is making the area greener every year. Much of our work this year supports the National Forest and all that it stands for – by planting trees, bolstering its brand and identity and supporting key events like the international Timber Festival.

Being a clean and green district requires the support of businesses and individuals who we work with on littering and fly tipping campaigns to keep our environment cleaner for everyone to enjoy.

We also acknowledge that we need to lead the way in terms of the green agenda and have a number of schemes this year that aim to reduce our own carbon footprint through our council housing, council-owned buildings and working practices.

Developing a clean and green district

Our aims

Lead by example by reducing our own carbon footprint – Reduce littering and fly tipping – Promote the work of the National Forest

Key tasks 2019-20



Increase recycling rates by at least 1% every year through our Recycle more... campaign

Develop and run a high profile fly tipping campaign 'Breaking the Cycle'

Expand our Free Tree Scheme



Support towns and villages to develop an identity associated with the National Forest

Sponsor the National Forest Company's international Timber Festival in 2019 and 2020



Support private householders to improve the energy efficiency of their homes and help those in greatest need to access Government grants for affordable warmth



Complete the installation of 400 air source heat pumps in council homes and assess tenant satisfaction

Run an electric car charging point pilot in Ashby

In the next three years we will...



Support the Litter Strategy for England through our partnership working within the Roadside Litter Working Group

Work in partnership with local haulage companies to tackle layby litter

Achieve 50% recycling rates by 2023



Reduce carbon emissions at Coalville and Ashby Leisure Centres by 20% by 2022

Replace lighting in NWLDC buildings with LED lighting to reduce energy consumption

Use the data and knowledge from the electric charging points pilot in Ashby to consider rolling out charging points across the district



Reduce vehicle emissions from licensed taxi vehicles

Help 250 fuel poor households to receive funding for loft and cavity wall insulation and replacement boilers

Useful information


If you would like more information about the Council Delivery Plan or any council service, please use the contact details below:

www.nwleics.gov.uk

customer.services@nwleicestershire.gov.uk

 @NWLeics

 This is NWLeics

North West Leicestershire District Council,
Council Offices,
Coalville,
 Leicestershire,
LE67 3FJ

01530 454545 (main switchboard)

If you have an emergency outside of normal hours
please call 01530 454789

Fax:
01530 454506 (Reception)



EXTRACT of the MINUTES of a meeting of the POLICY DEVELOPMENT GROUP held in the Council Chamber, Council Offices, Coalville on WEDNESDAY, 6 MARCH 2019

Present: Councillor M Specht (Chairman)

Councillors R Ashman, N Clarke, T Eynon, G Houlst, P Purver, V Richichi, A C Saffell, S Sheahan and N Smith

Officers: Mr M Fiander, Mrs A Harper, Mr G Jones, Mr M Murphy, Mr I Nelson, Mr T Shardlow, Walford and Mrs R Wallace

67. COUNCIL DELIVERY PLAN 2019/2020

The Strategic Director of Housing and Customer Services presented the report to Members.

Councillor T Eynon commented that it would be good to see the Snibston Discovery Park buildings in the list of heritage assets as it held a lot of history and improvement work was being undertaken by Leicestershire County Council. She also pointed out that there was a reference to Marlborough Square improvement works (and events), which had not yet commenced, and the cost was still to be confirmed.

In response to a comment on fly tipping issues from Councillor N Smith when discussing the 'developing a clean and green district' council priority, the Strategic Director of Housing and Customer Services stated that there was a high profile fly tipping campaign but agreed this could be promoted more within the plan. Councillor P Purver commented that the Council should be working with all haulage companies operating in the district and not just three.

It was moved by Councillor M Specht, seconded by Councillor P Purver and

RESOLVED THAT:

- a) The report be noted.
- b) Comments made by the Committee be provided to Cabinet when considering the report.

68. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME

RESOLVED THAT:

The work programme be noted

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.40 pm

EXTRACT of the MINUTES of a meeting of the CABINET held in the Board Room, Council Offices, Coalville on TUESDAY, 9 APRIL 2019

Present: Councillor R Blunt (Chairman)

Councillors R D Bayliss, T Gillard and T J Pendleton

In Attendance: Councillors J G Coxon, G Houlst, S Sheahan and M Specht

Officers: Mr J Arnold, Mrs T Bingham, Mrs C Hammond, Mr G Jones, Mrs B Smith and Miss E Warhurst

110. COUNCIL DELIVERY PLAN 2019/2020

The Leader presented the report to Members.

He reminded the Members that the Council Delivery Plan set out the Council's priority areas of work for the year ahead and the priorities were underpinned by a balanced budget, a focus on value for money and an increasing focus on commercialism and income generation. He advised that the priority work areas for the year ahead were detailed in the document attached as an appendix.

He informed the Members that the plan contained the details of how the authority would work towards the achievement of the priorities in the year ahead, and also considered the longer term actions required over a three year period. He highlighted some key details from each of the priorities which included improvements to the leisure facilities across the District and to Coalville Town Centre, the on-going work to the housing stock and new Council homes, the on-going support to business and working towards a greener, cleaner District.

He advised that the Council Delivery Plan had been considered by the Policy Development Group and if agreed by Cabinet the report would then be considered at Annual Council in May.

Councillor R D Bayliss stated that he was pleased to see the continuing work in providing more Council and affordable housing.

It was moved by Councillor R Blunt, seconded by Councillor R D Bayliss and

RESOLVED THAT:

1. The proposed Council Delivery Plan for 2019/20 together with comments from Policy Development Group be considered.
2. The plan's content be endorsed and recommended to Council for approval on 21 May 2019.
3. The Chief Executive, in consultation with the Leader of the Council, be authorised to make any final amendments to the plan prior to Council on 21 May 2019.

Reason for decision: To endorse the Council's Delivery Plan for 2019/20 prior to Council's Consideration.

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

ANNUAL COUNCIL – TUESDAY, 21 MAY 2019

Title of report	REVIEW OF LOCAL PLAN COMMITTEE
Contacts	<p>Strategic Director of Place 01530 454555 james.arnold@nwleicestershire.gov.uk</p> <p>Head of Planning & Infrastructure 01530 454782 chris.elston@nwleicestershire.gov.uk</p> <p>Planning Policy Team Manager 01530 454677 ian.nelson@nwleicestershire.gov.uk</p>
Purpose of report	To review the performance of the Local Plan Committee
Council Priorities	Business and Jobs Homes and Communities
Implications:	
Financial/Staff	None
Risk Management	The decision to establish the Local Plan Committee and to delegate decisions to it reflects the recommendations of the Planning Peer Challenge panel. In agreeing to the establishment of the Local Plan Committee, Council recognised that a review of its operation was necessary to minimise the risk that it was not working as intended.
Equalities Impact Screening	Not applicable
Human Rights	None identified
Transformational Government	Not applicable
Comments of Head of Paid Service	The report is Satisfactory
Comments of Section 151 Officer	The report is Satisfactory

Comments of Monitoring Officer	The report is Satisfactory
Consultees	None
Background papers	<p>Planning Peer Challenge Feedback Report which can be viewed at https://minutes-1.nwleics.gov.uk/documents/s15599/Appendix%201%20-%20Peer%20Challenge%20Feedback%20Report.pdf</p> <p>Report to Council of 20 March 2018 which can be viewed at Agenda for Council on Tuesday, 20th March, 2018, 6.30 pm - North West Leicestershire District Council</p> <p>Report to Council of 15 May 2019 which can be viewed at Agenda for Council on Tuesday, 15th May, 2018, 6.30 pm - North West Leicestershire District Council</p>
Recommendations	<p>THAT COUNCIL:</p> <p>(i) NOTES THE PERFORMANCE OF THE LOCAL PLAN COMMITTEE TO DATE; AND</p> <p>(ii) THAT NO CHANGES ARE CURRENTLY REQUIRED TO THE CONSTITUTION IN RESPECT OF THOSE MATTERS DELEGATED TO THE LOCAL PLAN COMMITTEE</p>

1.0 BACKGROUND

- 1.1 At its meetings on 20 March 2018 and 15 May 2018 Council agreed to make a number of changes in respect of the Planning Service following a Planning Peer Challenge in February 2018.
- 1.2 Amongst the changes agreed by Council was the establishment of a Local Plan Committee (LPC) to replace the previous Local Plan Advisory Committee. A key element in this change was the delegation from Council to the LPC to decide on specific matters in place of full Council itself. This included decisions to approve the Local Plan for consultation and submission for Examination, but not the actual adoption of the Local Plan as this is reserved for full Council after the Examination and receipt of the Inspector's report.
- 1.3 The report to the 15 May 2018 meeting of Council noted that the operation and efficacy of the LPC would be the subject of a report back to Council after 12 months. This report fulfils this obligation.

2.0 THE LOCAL PLAN COMMITTEE

- 2.1 The LPC has met on four occasions since it was established; 20 June 2018, 12 September 2018, 7 November 2018 and 27 February 2019.
- 2.2 The Committee has considered a wide range of reports and issues including:

- Approving consultation on matters such as listing of local heritage assets, a revised Statement of Community Involvement and the emerging Local plan review;
- Various reports relating to specific issues associated with the Local plan review, including possible approaches to Self and custom Building, Local Green Spaces and revisions to the Settlement Hierarchy;
- Updates on national policies, including the National Planning Policy Framework;
- The Strategic Growth Plan;
- Commenting on the proposed Ellistown and Battleflat Neighbourhood Plan and
- Adopting the Ashby de la Zouch and Coalville cycling strategies as Supplementary Planning Documents.

- 2.3 The key task of the LPC is to oversee the preparation of the Local Plan review. As noted above it has received a number of reports on various aspects of the review and has supported a number of consultations to date. The Committee has been supportive of officers and provided guidance, not just in respect of policy matters but also in terms of procedural matters based on member's experience, such as the appropriate ways to seek engagement from local communities.
- 2.4 The Committee has not raised any issues regarding the extent of the powers delegated to it and Members have been willing to make decision as requested. Therefore, it is considered that no changes to the current scheme of delegation are required.
- 2.5 Notwithstanding the above, as already noted, the LPC is not responsible for adoption of the Local Plan. This is a matter for full Council. It will be important that members of the LPC take the necessary soundings of all members before agreeing to the submission of the Local Plan for Examination in order to avoid the potential for Council not being willing to adopt the Local Plan due to a disagreement over policy direction.
- 2.6 Overall it is considered that the Committee is working very well. It has carried out its business in a positive and constructive manner. Members have been prepared to offer views and ask appropriate questions of officers, whether to seek clarification or suggest how the Local Plan, for example, might address certain issues. This has been done in a non-partisan political manner, albeit that members recognise that there will be different 'political' views.

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**ANNUAL COUNCIL - TUESDAY, 21 MAY 2019**

Report Title	APPOINTMENT OF COMMITTEES AND GROUPS, ELECTION OF CHAIRMEN AND DEPUTY CHAIRMEN
Contacts	Head of Legal and Commercial Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk
Purpose of report	To appoint the committees and groups of the Council and members to serve thereon and also to elect the Chairmen and Deputy Chairmen.
Council priorities	Value for Money.
Implications:	
Financial/Staff	None.
Risk Management	None.
Equalities Impact Screening	Not applicable.
Human Rights	None.
Transformational Government	Not applicable.
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Political Group Leaders.
Background papers	The Council's Constitution.

Recommendations	<p>(A) TO MAKE THE APPOINTMENTS TO THE COMMITTEES AND GROUPS LISTED IN PARAGRAPH 1.2 OF THE REPORT.</p> <p>(B) THAT CHAIRMEN AND DEPUTY CHAIRMEN BE APPOINTED FOR THE COMMITTEES AND GROUPS LISTED IN PARAGRAPH 3.1 OF THE REPORT.</p> <p>(C) THAT THE MONITORING OFFICER BE AUTHORISED TO AMEND THE CONSTITUTION TO REFLECT THE CHANGES TO THE EMPLOYEE JOINT CONSULTATIVE COMMITTEE AS SET OUT IN PARAGRAPH 3 OF THE REPORT.</p>
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1.0 APPOINTMENT TO COMMITTEES AND GROUPS

1.1 In accordance with the Constitution Members must, at the Council's Annual Meeting, receive nominations of Councillors to serve on each board or committee and appoint to those boards or committees.

1.2 The committees and groups include:

- Appointments Committee *(4 Members plus appropriate Portfolio Holder)*
- Audit and Governance Committee *(10 Members)*
- Community Scrutiny Committee *(10 Members)*
- Corporate Scrutiny Committee *(10 Members)*
- Electoral Review Working Party *(5 Members)*
- Employee Joint Consultative Committee *(5 Members)*
- Investigatory Committee *(5 Members)*
- Licensing Committee *(17 Members)*
- Local Plan Committee *(11 Members)*
- Planning Committee *(11 Members)*
- Policy Development Group *(10 Members)*

2.0 POLITICAL BALANCE REQUIREMENTS

2.1 In determining the membership of committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These Regulations require that seats on committees and sub-committees are allocated to the political groups in a way which reflects the overall balance on the Council; with some exceptions to any committees/working groups established under the Constitution. The allocation of seats on ordinary committees must be the same proportion as the number of members of the Authority as a whole. The Council has a duty when allocating or reviewing the allocation of seats on committees to give effect so far as is reasonably practicable to the following four principles:-

- (i) all the seats are not allocated to the same political group;
- (ii) the majority of the seats go to the political group in the majority on the full Council;
- (iii) subject to the above two principles, the total number of seats on the ordinary committees of the Authority are allocated to each political group in the same proportion as the group's representation on the full Council; and

- (iv) subject to the above three principles, the number of seats on each committee are allocated to each political group in the same proportion as the group's representation on the Council.

3.0 CHANGES TO THE EMPLOYEE JOINT CONSULTATIVE COMMITTEE

- 3.1 Following discussions with the local recognised trade unions, members are asked to agree changes to the arrangements of this Committee for the year ahead. The number of elected members on the Committee will be reduced to 5 (from 6), to achieve balance with the numbers of trade unions representatives. This change reflects changes and mergers of trade unions at national level which have affected the number and composition of locally recognised trade unions. It is also proposed that the frequency of meetings should be changed to be an "as required" basis, because in practice this Committee will only need to meet if items are referred from the Officer/Trade Union Executive Consultative Committee or one of the Councils other Committees.

4.0 APPOINTMENT OF CHAIRMEN AND DEPUTY CHAIRMEN

- 4.1 Members are asked to appoint the Chairmen and Deputy Chairmen to the following:

- Appointments Committee
- Audit and Governance Committee
- Community Scrutiny Committee
- Corporate Scrutiny Committee
- Investigatory Committee
- Licensing Committee
- Local Plan Committee
- Planning Committee

5.0 NOMINATIONS

- 5.1 Nominations for the seats on the above committees and groups will be circulated at the meeting.

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NOMINATIONS FOR COMMITTEES AND GROUPS

APPOINTMENTS COMMITTEE (4 members plus appropriate Portfolio Holder)

Current membership	Nominees for 2019/20
Chairman: Councillor R Blunt Deputy Chairman: Councillor A V Smith Councillor S Sheahan Councillor M B Wyatt Appropriate Portfolio Holder	
Substitutes: Councillors R D Bayliss, N Clarke, N J Rushton, A C Saffell	

AUDIT AND GOVERNANCE COMMITTEE (10 members)

Current membership	Nominees for 2019/20
Chairman: Councillor V Richichi Deputy Chairman: Councillor D Harrison Councillor R Ashman Councillor J Clarke Councillor J Cotterill Councillor G Hoults Councillor G Jones Councillor S McKendrick Councillor S Sheahan 1 vacancy	

COALVILLE SPECIAL EXPENSES WORKING PARTY

Current membership	Nominees for 2019/20
Ward members for Bardon, Broom Leys, Castle Rock, Coalville East, Coalville West, Greenhill, Snibston North, Snibston South and Thringstone: Councillor R Adams Councillor N Clarke Councillor J Cotterill Councillor D Everitt Councillor J Geary Councillor J Legrys Councillor P Purver Councillor M Specht Councillor M B Wyatt	Ward members for Bardon, Broom Leys, Castle Rock, Coalville East, Coalville West, Greenhill, Snibston North, Snibston South and Thringstone:

COMMUNITY SCRUTINY COMMITTEE (10 members)

Current membership	Nominees for 2019/20
Not applicable	

CORPORATE SCRUTINY COMMITTEE (10 members)

Current membership	Nominees for 2019/20
Not applicable	

ELECTORAL REVIEW WORKING PARTY (5 members)

Current membership	Nominees for 2019/20
Councillor R Blunt Councillor S McKendrick Councillor N J Rushton Councillor S Sheahan Councillor A V Smith	
Substitutes: Councillors R D Bayliss, J Legrys, T J Pendleton	

EMPLOYEE JOINT CONSULTATIVE COMMITTEE (5 members)

Current membership	Nominees for 2019/20
Councillor R Adams Councillor J Clarke Councillor N Clarke Councillor J Cotterill Councillor G Hoult Councillor J Hoult	
Substitutes: Councillors T Eynon, S Gillard, L Goacher, R Johnson	

INVESTIGATORY COMMITTEE (5 members)

Current membership	Nominees for 2019/20
Chairman: Councillor R Blunt Deputy Chairman: Councillor A V Smith Councillor J Clarke Councillor J G Coxon Councillor S Sheahan	
Substitutes: Councillors R D Bayliss, D Everitt, T J Pendleton	

LICENSING COMMITTEE (17 members)

Current membership	Nominees for 2019/20
Chairman: Councillor R Ashman Deputy Chairman: Councillor N Smith Councillor J Clarke Councillor N Clarke Councillor J G Coxon Councillor D Everitt Councillor T Eynon Councillor L Goacher Councillor J Hoult Councillor G Jones Councillor K Merrie Councillor P Purver Councillor V Richichi Councillor A C Saffell Councillor S Sheahan Councillor M Specht Councillor M B Wyatt	
Substitutes: Councillors R Boam, R Canny, J Cotterill, R Johnson, D J Stevenson, vacancy	

LOCAL PLAN COMMITTEE (11 members)

Current membership	Nominees for 2019/20
Chairman: Councillor J Bridges Deputy Chairman: Councillor M Specht Councillor R Adams Councillor R Ashman Councillor J Coxon Councillor D Harrison Councillor R Johnson Councillor J Legrys Councillor V Richichi Councillor A C Saffell Councillor N Smith	
Substitutes: Councillors R Canny, J Cotterill, D Everitt, J Geary, J Hoults, G Jones	

PLANNING COMMITTEE (11 members)

Current membership	Nominees for 2019/20
Chairman: Councillor N Smith Deputy Chairman: Councillor R Ashman Councillor R Adams Councillor R Boam Councillor J Bridges Councillor R Canny Councillor J G Coxon Councillor D Harrison Councillor G Jones Councillor J Legrys Councillor M Specht	
Substitutes: Councillors J Clarke, D Everitt, J Geary, J Hoults, V Richichi, M B Wyatt	

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**ANNUAL COUNCIL - TUESDAY, 21 MAY 2019**

Report Title	APPOINTMENT OF REPRESENTATIVES ON COMMUNITY BODIES
Contacts	Head of Legal and Commercial Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk
Purpose of report	To approve the nominations for representatives on community bodies for the forthcoming year.
Council priorities	Homes and Communities Value for Money
Implications:	
Financial/Staff	None.
Risk Management	None.
Equalities Impact Screening	None.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory
Comments of Section 151 Officer	The report is satisfactory
Comments of Monitoring Officer	The report is satisfactory
Consultees	Political Group Leaders.
Background papers	Correspondence from Community Bodies requesting nominations held in Room 122 (Democratic Services).
Recommendations	THAT REPRESENTATIVES BE APPOINTED TO SERVE ON THE COMMUNITY BODIES LISTED AT APPENDIX 1

1.0 COMMUNITY BODIES

- 1.1 The Council appoints representatives to various community bodies as attached at Appendix 1. The list of community bodies is reviewed regularly to ensure it remains current.

- 1.2 A review was undertaken in January 2019. During the review, it was established that the following community body no longer requires representation:
- Association for Public Service Excellence
- 1.3 No response was received from the following community body despite several attempts at making contact:
- Ibstock Brick Liaison Committee
- 1.4 Representatives shall therefore no longer be appointed to the community bodies listed in paragraphs 1.2 and 1.3 above.
- 1.5 Members are asked to appoint representatives to the remaining community bodies for the forthcoming municipal year.
- 1.6 Some community bodies are appointed to by merit of position, such as a relevant portfolio holder or ward member. This is usually at the request of the community body requiring representation. Where that is the case, this will be indicated in the nominations.
- 1.7 Members are reminded that any community bodies they are appointed to by Council need to be recorded on their register of interests.

2.0 NOMINATIONS

- 2.1 Nominations to the community bodies will be circulated at the meeting.

APPOINTMENT OF REPRESENTATIVES ON COMMUNITY BODIES

Body	Current Appointments	Nominees for 2019/20
Bardon Hill Quarries Liaison Committee (2 seats)	Councillors J Cotterill and M Specht	
Breedon Quarry Liaison Committee (1 seat)	Councillor D J Stevenson (Worthington and Breedon ward member)	
CCTV Operations Management Group (1 seat)	Councillor T J Pendleton (as relevant Portfolio Holder)	
Cliffe Hill Quarry Liaison Committee (1 seat)	Councillor V Richichi	
Coalville and District Town Twinning Association (2 seats)	Councillors J Clarke and M Specht	
Coalville Town Football Club Committee (1 seat)	Councillor J Geary	
East Midlands Airport Independent Consultative Committee (1 seat & 1 substitute)	Councillor N Smith (as Chair of Planning Committee) (sub R Ashman (as Deputy Chair of Planning Committee)	
East Midlands Airport Liaison Panel (7 seats)	Councillors R Canny (as Castle Donington Central ward member) D Harrison (as Castle Donington Park ward member), T J Pendleton (as Kegworth ward member), N J Rushton (as Long Whatton and Diseworth Ward Member), A C Saffell (as Castle Donington Castle ward member), A V Smith (as Daleacre Hill ward member) and D J Stevenson (as Worthington and Breedon Ward Member)	
Former Lount Landfill Site Liaison Committee (2 seats)	Councillors R Boam and D J Stevenson	
Grace Dieu Priory Trust (2 seats)	Councillors D Everitt and M Specht	
Home Start - North West Leicestershire (1 seat)	Councillor R D Bayliss (as relevant Portfolio Holder)	
Hood Park / Ivanhoe Steering Committee (1 seat)	Councillor G Hoult	
Leicester, Leicestershire and Rutland Police and Crime Panel (1 seat)	Councillor T J Pendleton (as relevant Portfolio Holder)	
Leicestershire and Rutland Heritage Forum (1 seat)	Councillor M Specht	
Local Government Association – General Assembly (1 seat)	Councillor R Blunt (as Leader of the Council)	
Mantle Community Arts (2 seats)	Councillors J Geary and P Purver	

Body	Current Appointments	Nominees for 2019/20
Moirs Furnace Trust (1 seat)	Councillor G Jones	
MSV Donington Park Consultative Forum (7 seats)	Councillors R Canny (as Castle Donington Central ward member) D Harrison (as Castle Donington Park ward member), T J Pendleton (as Kegworth ward member), N J Rushton (as Long Whatton and Diseworth Ward Member), A C Saffell (as Castle Donington Castle ward member), A V Smith (as Daleacre Hill ward member) and D J Stevenson (as Worthington and Breedon Ward Member)	
The National Forest Charitable Trust (1 seat)	Councillor N Smith and Chief Executive (ex-officio)	
New Albion Revised Liaison Committee (1 seat)	Councillor S McKendrick	
North West Leicestershire Hackney Carriage and Private Hire Taxi Licensing Forum (3 seats)	Councillors R Ashman (as Chairman of Licensing Committee), P Purver and N Smith (as Deputy Chairman of Licensing Committee)	
North West Leicestershire Staying Healthy Partnership (1 seat)	Councillor A V Smith (as relevant Portfolio Holder)	
North West Leicestershire Tourism Promotions Board (1 seat)	Councillor A V Smith (as relevant Portfolio Holder)	
Ravenstone Hospital Charity (2 seats)	Councillors A V Smith and N Smith	
Redbank Manufacturing Liaison Committee (1 seat)	Councillor G Jones	
Safer North West Leicestershire Partnership (1 seat)	Councillor T J Pendleton (as relevant Portfolio Holder)	
Whitwick Quarry Liaison Committee (3 seats)	Councillors T Gillard, S Gillard and L Goacher	

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**ANNUAL COUNCIL - TUESDAY, 21 MAY 2019**

Report Title	SCHEDULE OF MEETINGS 2019/20
Contacts	Head of Legal and Commercial Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk
Purpose of report	To agree the schedule of meetings for the forthcoming municipal year.
Council priorities	Value for Money.
Implications:	None.
Financial/Staff	None.
Link to relevant CAT	None.
Risk Management	None.
Equalities Impact Screening	None.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Corporate Leadership Team Performance Team Leicestershire County Council Town and Parish Councils
Background papers	None.
Recommendations	THE PROPOSED SCHEDULE OF MEETINGS FOR 2019/20 BE AGREED.

1.0 BACKGROUND INFORMATION

- 1.1 Each year Council are asked to approve the schedule of meetings for the forthcoming year. The proposed schedule of meetings is attached at Appendix 1 to the report.

2.0 MAIN FEATURES OF THE SCHEDULE

- 2.1 When compiling the schedule of meetings, regard has been had to the Council's service and financial planning timetable which includes the budget process, and the proposed meeting schedules of Leicestershire County Council and the Parish Councils within North West Leicestershire.

- 2.2 Meetings of the main committees have been programmed for the municipal year 2019/20 as follows:

Audit and Governance Committee	4
Cabinet	10
Coalville Special Expenses Working Party	4
Community Scrutiny Committee	5
Corporate Scrutiny Committee	5
Council	4 + Annual Meeting
Licensing Committee	4
Local Plan Committee	5
Planning Committee	12

- 2.3 Please note that the Cabinet meetings are included in the schedule for information only as the frequency, dates and times of the meetings are agreed by the Leader.

- 2.4 The meetings of the Coalville Special Expenses Working Party are also included for information only as these dates are agreed by the Working Party.

DRAFT SCHEDULE OF MEETINGS

APPENDIX 1

MAY 2019 – JUNE 2020

Audit & Governance Committee (6.30pm)

Wed, 24 July 2019
Weds, 9 October 2019
Weds, 4 December 2019
Weds, 18 March 2020

Cabinet (5.00pm)

(For information only)

~~Tues, 11 June 2019~~ Tues, 18 June 2019
Tues, 16 July 2019
Tues, 24 September 2019
Tues, 12 November 2019
Tues, 10 December 2019
Tues, 14 January 2020
Tues, 4 February 2020
Tues, 3 March 2020
Tues, 31 March 2020
Tues, 28 April 2020
Tues, 9 June 2020

Coalville Special Expenses Working Party (6.30pm)

(For information only)

Tues, 11 June 2019
Tues, 15 October 2019
Tues, 17 December 2019
Tues, 21 April 2020

Community Scrutiny Committee (6.30pm)

Weds, 5 June 2019
Weds, 23 October 2019
Weds, 20 November 2019
Weds, 12 February 2020
Weds, 8 April 2020
Weds, 20 May 2020

Corporate Scrutiny Committee (6.30pm)

Weds, 12 June 2019
Weds, 4 September 2019
Weds, 11 December 2019
Weds, 8 January 2020
Weds, 11 March 2020
Weds, 10 June 2020

Council (6.30pm)

Tues, 25 June 2019
Tues, 10 September 2019
Tues, 19 November 2019
Tues, 25 February 2020
Tues, 12 May 2020 (Annual Meeting)
Tues, 23 June 2020

Licensing Committee (6.30pm)

Weds, 19 June 2019
Weds, 11 September 2019
Weds, 6 November 2019
Weds, 19 February 2020
Weds, 17 June 2020

Local Plan Committee (6.30pm)

Weds, 26 June 2019
Weds, 18 September 2019
Weds, 13 November 2019
Weds, 15 January 2020
Weds, 25 March 2020
Weds, 24 June 2020

Planning Committee (6.30pm)

Tues, 4 June 2019
Tues, 2 July 2019
Tues, 6 August 2019
Tues, 3 September 2019
Tues, 1 October 2019
Tues, 5 November 2019
Tues, 3 December 2019
Tues, 7 January 2020
Tues, 11 February 2020
Tues, 10 March 2020
Tues, 7 April 2020
Tues, 5 May 2020
Tues, 2 June 2020

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**ANNUAL COUNCIL - TUESDAY, 21 MAY 2019**

Report Title	MEMBER CONDUCT ANNUAL REPORT 2018/19
Contacts	Head of Legal & Commercial Services and Monitoring Officer 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk
Purpose of report	To receive and endorse the Member Conduct Annual Report
Council priorities	Value for Money
Implications:	
Financial/Staff	None
Risk Management	By receiving this information members will be able to manage risks of misconduct.
Equalities Impact Screening	None
Human Rights	None
Transformational Government	Not applicable
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Audit and Governance Committee 20 March 2019
Background papers	Localism Act 2011 Current NWL Code of Conduct
Recommendations	THAT THE MEMBER CONDUCT ANNUAL REPORT 2018-19 BE RECEIVED AND ENDORSED.

1.0 INTRODUCTION

- 1.1 It is important that the work of the Audit and Governance Committee should be visible to the Authority and wider public. It is felt that the annual report acts as a helpful tool in communicating the work undertaken by the Audit and Governance Committee.
- 1.2 The Annual Report of North West Leicestershire District Council's Audit and Governance Committee covering the period 1 April 2018 to 31 March 2019 was considered by the Audit and Governance Committee at its meeting on 20 March 2019 and is appended.
- 1.3 The Chairman of the Audit and Governance Committee for 2018-19 was Councillor V Richichi. He will be invited to speak on the Annual Report at the meeting.



MEMBER CONDUCT ANNUAL REPORT 2018-19

1. Introduction

This is the Member Conduct Annual Report of North West Leicestershire District Council's Audit and Governance Committee and covers the period from 1 April 2018 to 31 March 2019.

In addition to the responsibilities detailed in the Terms of Reference below, the Audit and Governance Committee promotes high standards of conduct by District Council Members and Members of Town/ Parish Councils in North West Leicestershire. The Audit and Governance Committee complies with the requirements of the Localism Act 2011, the regulations and the guidance provided under that legislation, together with Council's adopted Arrangements.

On 27 June 2012 Council adopted the North West Leicestershire Code of Conduct for Members which had been drafted by Members for Members. The Code incorporates all the legislative requirements under the Localism Act 2011 in relation to Disclosable Pecuniary Interests together with retaining the personal obligations in existence under the previous regime.

2. Audit and Governance Committee Terms of Reference

Membership: Ten District Councillors

Quorum: Three District Councillors

Terms of Reference during the 2018-2019 financial year:

To act as the Authority's Audit Committee, to provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the Authority's financial and non-financial performance to the extent that it affects the Authority's exposure to risk and weakens the control environment, and to be responsible for the financial reporting process. In particular:

- Consider the effectiveness of the Authority's risk management arrangements, the control environment, and anti fraud and corruption arrangements
- Seek assurances that action is being taken on risk-related issues identified by auditors and inspectors
- Be satisfied that the Authority's assurance statements properly reflect the risk environment and any actions required to improve it
- Approve (but not direct) Internal Audit's strategy and plans and monitor performance
- Review summary Internal Audit reports and the main issues arising, and seek assurance that action has been taken where necessary
- Receive the annual report of Internal Audit
- Consider plans of External Audit and inspection agencies
- Monitoring of relevant reports and action plans
- Ensure there are effective relationships between Internal and External Audit, inspection agencies and other relevant bodies, and that the value of the audit process is actively promoted
- Approve the Council's statement of accounts, income and expenditure and balance sheet and receive the External Auditor's opinion and reports to members, and monitor management action in response to the issues raised by External Audit
- To deal with the Annual Audit and Inspection letter and in particular to:
 - consider matters raised in the annual governance report
 - agree, if necessary, to adjust the financial statements
 - approve the representation letter on behalf of the Council
 - consider and agree, if considered appropriate, any actions proposed in the annual governance report and statement
- To have delegated authority to deal with all matters relating to the Council's final accounts

On 26 February 2019 Council approved a new terms of reference for the Committee which will be implemented for the civic year commencing in May 2019.

Sub-committees of the Audit and Governance Committee

All Audit and Governance Committee members will form a pool from which members will be drawn based on their availability and the requirements of the particular Sub-committee as and when required.

Assessment Sub-committee

Assessment of complaints in accordance with the Council's Guidance and to either:

- Determine that there should be no further action
- refer the matter for full investigation
- refer the matter for other action

Review Sub-committee

Consideration of requests for a review in accordance with the Council's Guidance.

Determinations Sub-committee

To receive reports from the investigating officer and to decide either:

- to determine finding of no failure to comply with the Code of Conduct
- to determine finding of failure to comply with the Code of Conduct and impose relevant sanctions
- refer the matter for other action

3. Composition

District Councillors

All appointed by Council on 15 May 2018

Chairman: Councillor V Richichi

Deputy Chairman: Councillor D Harrison

Councillor R Ashman

Councillor J Clarke

Councillor J Cotterill

Councillor F Fenning

Councillor G Hoults

Councillor G Jones

Councillor S McKendrick

Councillor S Sheahan

Parish Representatives

The following parish councillors be appointed as Parish Representatives with effect from 7 May 2016 for the remainder of the Administration (May 2019):

Mr Peter Moults – Whitwick Parish Council

Mr David Gothard – Appleby Magna Parish Council

Mr Ray Woodward – Whitwick Parish Council

Ms Pat Thomas – Ashby Woulds Town Council

Independent Persons

The legislation requires the Council to appoint at least one Independent person who potentially advises all those involved in a Standards complaint, including the Monitoring Officer, and who must be consulted prior to the determination of a complaint.

Through an open advertising process conducted with partner authorities the Council appointed the following pool of independent persons from whom one can be drawn as and when required:

Michael Pearson
Mark Shaw
Christine Howell
Gordon Grimes
Richard Gough

The main officer support for the Committee is provided by the Monitoring Officer (Elizabeth Warhurst), the Deputy Monitoring Officer (Louis Sebastian) and the Democratic Support Officer (Rachel Wallace).

4. Meetings and Work Programme

The Audit and Governance Committee meets a minimum of four times per annum. In addition to its scheduled meetings, sub committees still meet on an ad hoc basis in order to consider and determine allegations of Member conduct. The Committee has its main work planned in advance through a Work Programme which enables it to be more proactive, strategic and focused in its approach to key issues.

5. Reporting Arrangements

The Audit and Governance Committee receives quarterly reports which have enabled Members to be reminded of the issues it has dealt with during each quarter and address any issues which this has highlighted.

6. Procedures and Workloads

(a) Dispensations

During 2017/18, there were no applications received for a dispensation from either District or Parish members.

(b) Complaints made to the Monitoring Officer under the Code of Conduct during 2018/19

Complaints made: 3

by Members of the Public	2
by Parish Councillors	0
by District Councillors	0
by Parish Clerk	0
by Council Officer	1

Complaints against:

a Parish Councillor	0
a District Councillor	3

From the above mentioned complaints:

2 complaints were resolved informally:

All of these complaints related to unprofessional conduct of councillors.

0 complaints were withdrawn:

1 complaint is at informal resolution stage:

These complaints also relate to unprofessional conduct of councillors.

(c) Complaints referred to the Standards Assessment Sub Committee

From the above-mentioned complaints: - None

From complaints received in 2017/18:- 2

(d) Members' Register of Interests

The Democratic Services Officers undertake regular checks of the Register of Members' Interests and provide advice and assistance to Parish Councils on the completion of the Registers.

(e) Advice and Training

The Monitoring Officer and Deputy Monitoring Officer continue to provide both parish and district members with advice, both proactively and on request, on member's interests and all aspects of corporate governance.

Training is also currently being provided to members on all aspects of data protection and freedom of information.

7. Policies & Procedures

The Audit and Governance Committee oversees the ethical framework of the Council including oversight of:

- the Whistle Blowing Policy
- complaints handling
- Ombudsman investigations.
- Freedom of Information and Data Protection

**Elizabeth Warhurst
Monitoring Officer**

**Councillor V Richichi
Chairman**

OUR VISION

North West Leicestershire will be a place where people and businesses feel they belong and are proud to call home

**Legal and Support Services
North West Leicestershire District Council
Council Offices, Whitwick Road, Coalville, Leicestershire, LE67 3FJ**

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**ANNUAL COUNCIL - TUESDAY, 21 MAY 2019**

Report Title	APPOINTMENT OF INDEPENDENT PERSONS
Contacts	Head of Legal and Commercial Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk
Purpose of report	To extend the term of office of the Independent Persons appointed under the Localism Act 2011
Council priorities	Homes and Communities
Implications:	
Financial/Staff	None
Health and Safety	None
Risk Management	Discussed in the report
Equalities Impact Screening	Not applicable
Human Rights	Considered in drafting Code of Conduct arrangements
Transformational Government	No direct implications
Comments of Head of Paid Service	The report is satisfactory.
Comments of Deputy Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Independent Persons
Background papers	Council Report 26 June 2012 – Localism Act 2011 – new Standards regime Council Report 17 May 2016 - Appointment Of Independent Persons
Recommendations	TO EXTEND THE TERM OF OFFICE OF THE INDEPENDENT PERSONS TO THE END OF THE 2019-2020 MUNICIPAL YEAR

1.0 BACKGROUND

- 1.1 On 26 June 2012 Council considered a report which detailed the changes to the role of the Independent Person introduced to the Standards Regime under the Localism Act 2011.
- 1.2 A joint recruitment exercise was undertaken with other County Authorities and Members were asked to formally appoint the nine successful applicants to a pool of Independent Persons who would be available to be called upon by both Members and the Monitoring Officer during any standards investigations. This process was repeated in 2016 and six applicants were successful in being appointed to the pool for the period ending May 2019.

2.0 FUTURE RECRUITMENT PROCESS

- 2.1 A number of Monitoring Officers involved in the original joint recruitment exercise have expressed the view that the process was a success and produced a number of high quality candidates and they would like to see the process repeated when seeking to replace the current Independent Persons.
- 2.2 The authority which led on the previous recruitment exercise has again agreed to lead on the recruitment exercise for replacement Independent Persons albeit they propose to run the exercise during the 2019/20 municipal year with the new pool to be in place for the start of the 2020/21 municipal year. As a result, the process will not be completed before the term of appointment of the current Independent Persons expires.

3.0 INTERIM MEASURES

- 3.1 As an interim measure, and in order to facilitate an effective recruitment exercise, it is proposed that the term of appointment of this Council's Independent Persons is extended to the end of the 2019/20 municipal year. The Independent Persons have agreed in principle that they are willing to extend their term of appointment subject to Council confirming this extension.
- 3.2 It is recommended that this Council therefore extends the term of appointment of its Independent Persons and then participates in the joint recruitment exercise to appoint Independent Persons with effect from 2020/21. All the current IPs (listed below) have been contacted and have agreed to remain in post, with Council approval, until the end of the 2019/20 municipal year.

Mrs Christine Howell
Mr Gordon Grimes
Mr Michael Pearson
Mr Richard Gough
Mr Rob Wade
Mr Mark Shaw